

# Staff Meeting – 14.09.2020

**Present:** PS, MD, LN, PB, JR, AW, LW, TC, TM, CR, ER, CN, CS, PM, AP, RT, EN & LU

**Apologies:** KD

**Official welcome to Lauren!**

## General Business (20 minutes)



### Mariana's Moans

**Signing in and out** – Please remember to do so, otherwise you may not get paid.

**Dates** – Please check the dates on food for tea / snacks so that food which is going out of date gets used first.

**Plastic** – Please take fruit and vegetables out of the plastic packaging where possible as the items will sweat and then go off.

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**Thank you** – Thank you to everyone for all your hard work in the last few weeks to maintain our high standards of education & cleanliness! I realise that continually cleaning etc must be crappy, but it is part of everyone's life now and part of being in a workplace at the moment. Our families appreciate what you do, as do we. Please maintain all the elements of the Covid-19 Operational plan. Washing hands when children arrive, sanitising and wiping down children's belongings, sanitising areas that the children have been using, washing hands before and after meals / snacks, rotating items, refreshing things like playdough / sand regularly.

**PPE** – How is everyone feeling about PPE? Either when mixing with each other or when meeting parents etc. Would you like visors...or something else that would help?

**Rotas / Timetables** – How are the Room Rotas going? Are they working / making sense?

**Environmental Health** – Still no visit from Environmental Health so please keep up the hard work in all areas of H&S.

**Training Opportunities** – Several courses are on offer at the moment for Room Leaders, L5 management, as well as L3. If you are interested, please let me know so you can be signed up.

**TCA** – Thank you so much for all the additional photographs you have taken. I am collating these images and will let you know when and if I need more of anything.

**Tempest Photography** – Lisa, our photographer will be here on Friday 16<sup>th</sup> October to take photos. They have sent a full risk assessment and will be in appropriate PPE etc. We will use Baby Room (dining area) again, if possible and hopefully all will go ahead.

## Updates (10 minutes)

### **Concerns about children:**

- n/a

### **SENDCO:**

- n/a

### **Time To Talk Updates:**

- Made a start on screening P/School.

### **DSL Updates:**

- To follow in October.

### **Mental Health Champion:**

- 5<sup>th</sup> – 11<sup>th</sup> October – Early Years Wellbeing Week (Kate Moxley)
- 10<sup>th</sup> October – World Mental Health Day
- WHO – live stream online for WMHD – log in to see guest speakers etc.
- Mind – Donations for World Mental Health Week, receive a badge.
- Amy went through the suggestion box with me and will email across further suggestions for discussion.
- We cannot promise to make all the changes that have been suggested, but we are willing to look at them, discuss them and make changes where we can.
- We are always open to ideas so please feel free to talk to us in Supervisions, Appraisals (next week) or come and have a chat in the office. We want this to be a place where people are happy to come to work and will do what we can to help.
- Firstly, we have decided to give you all an extra day of holiday (December 24<sup>th</sup>) and to close on Good Friday (2<sup>nd</sup> April 2021)

**Diary Dates:**

- See LTP & Standards Calendar

**Staff Team Meetings – (10 minutes)**

- Messages from SLT / Planning ideas

**Organising Resources – (10 minutes)**

- Please look through any resources / artefacts in your rooms that can be stored and shared in the resource room.
- Items that you do not use on a weekly or even monthly basis that other rooms may be able to use and you would not have to store.
- Please take these to the resource room for me to pack away.
- New musical instruments have arrived and are to be distributed amongst rooms.

**Invitations to Learning – (20 minutes)**

- Work in pairs and set up the following invitations to learning: (Amy & Emma, Katie & Jade, Leanne & Parker / Poonam & Rachael, Alice & Lauren / Lilly & Carola, Tiffany & Cheryl, Terri & Ellie)
  1. Autumn
  2. Music
  3. Small World

Use natural items, books, artefacts etc and photograph them under TCA please!

**25<sup>th</sup> Birthday Celebrations (40 minutes)**

- Polo shirts have been ordered. Please wear them on October 1<sup>st</sup> and then any other time you like, as part of your uniform.
- 25 curious items...
- Please work in groups to list activities that could be used with the items, either inside or outside the tube.
- These will be sent with the tubes on our birthday – 1<sup>st</sup> October.

**A.O.B**

- n/a

PS – 14.09.2020

**Please sign:**

PB	PM	TC	MD
KD	AP	TM	PS
EN	RT	ER	CS
LN	LU	CR	
JR		LW	
AW		CN	